

HUFF'S UNION CHURCH ANNUAL REPORTS FOR 2021



MISSION STATEMENT

We, the members of Huff's Union Church, desiring to be blessed together with Word and Sacrament and to become evermore the Body of Christ in our world, do hereby commit ourselves to a ministry which includes increasingly meaningful worship, creative Christian Education, intentional witnessing, dedicated service, and responsible support.

Huff's Evangelical Lutheran Church

Huff's United Church of Christ

Rev. Dr. Jennifer Bannerman, Interim Pastor

540 Conrad Road

Alburtis, PA 18011

Office 610-845-2626 Fax 610-845-8507

Email: office@huffschurch.com

Website: www.huffschurch.com

Facebook: Huff's Union Church

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2021 UNION COUNCIL

Members

Michele Reed
 Michael Diehl
 Dale Heffner
 Conner Isamoyer
 Thomas Johnson
 Lisa Kauffman
 Martin Kriebel
 Lori Lanahan
 Jim Meitzler, Sr.
 Thomas Mitchell
 Ian Richetti
 Matthew Schantz
 Logan Scott
 William Stoudt
 Rachel Welch
 Elaine Witman
 Theresa Woloszanski

Officers

Martin Kriebel - President
 Tess Woloszanski - Vice President
 Rachel Welch - Secretary
 Jon Benfield - Treasurer

2021 LUTHERAN OFFICERS

Jane Arndt - President
 Ann Taylor - Vice President
 Lisa Kauffman - Secretary
 Tom Mitchell - Treasurer

2021 UNITED CHURCH OF CHRIST OFFICERS

Rachel Welch - President
 Michele Reed- Vice President
 Jimmy Meitzler, Sr. - Secretary
 Gary Moll - Treasurer

BAPTISMS

<u>Name of Child/Parents</u>	<u>Born</u>	<u>Baptized</u>
Hallie Lee Nonnemacher ...James Nonnemacher & Monica Grim	3/2/2021	5/8/2021
Emma Jean Miller ...Justin & Stephanie Miller	8/22/2019	8/22/2021
Jolene Grace Daigle ...Anthony Daigle & Rebecca Sobjak-Daigle	5/19/2019	11/21/2021

MARRIAGES

<u>Names of Groom & Bride</u>	<u>Date of Marriage</u>
Matthew Steven Lorish & Stefanie Marie Pallante	11/6/2021
Brandon Tyler Augustine & Dallas Deneé Meitzler	11/23/2021

FUNERALS

<u>Names of Deceased</u>	<u>Date of Death</u>	<u>Date of Service</u>
Zackary Dixon	1/3/2021	N/A
Jean B. Hunter	1/9/2021	Private
Lorraine E. Moll	1/24/2021	1/29/2021
Harold R. Kemp	2/8/2021	2/12/2021
Robert H. Reinhard	2/23/2021	2/27/2021
Patricia A. Fenstermacher	3/5/2021	3/27/2021
Gladys R. Reinert	3/6/2021	3/16/2021
Patricia Fry	5/5/2021	6/4/2021 (Memorial Service)
Frieda Merkel	7/18/2021	7/22/2021
Lou D. Hein	9/15/2021	9/22/2021
Melvin L. Greiss	10/3/2021	10/8/2021

NEW MEMBERS RECEIVED

Names of Member

Date Joined

TRANSFERRED TO ANOTHER CONGREGATION

Names of Member

Date Transferred

Linda Hallman

10/1/2021

CONFIRMATION

Names of Confirmand

Date Confirmed

MEMBERSHIP STATISTICS

Total confirmed membership 2020: 585

Additions to membership: 0

Deletions from Membership - Transfers: 1

Deletions from Membership - Deaths: 11

Moved to inactive status: 0

Total confirmed membership as of 12/31/2021: 573

Average Sunday Worship Attendance:

8:00 a.m. Services 19

10:30 a.m. Services 38

Online Worship Service 52

Sunday by Sunday Average Worship Attendance: 36

Huff's Union Church Insurance Provider: United Church of Christ Insurance Board (UCCIB)

2021 Profit & Loss and 2022 Budget

	Audited 2020	Budget 2021	Unaudited 2021	Budget 2022
Income				
Loose Plate Offering	1,920	2,300	2,055	3,000
Sunday School Income	120	3,975	369	-
Youth Group Income	63	300	-	-
Weekly Offering Envelope	146,314	150,000	173,578	150,000
Memorials/In-Honor of Giving	2,955	3,395	1,450	1,600
Huff's Union Support	24,000	30,000	33,000	34,785
Thrivent Insurance Donations	1,474	2,000	1,274	1,350
Designated Offerings	18,921	24,270	15,607	22,740
Cemetery Board Mowers Reimburs	12,000	12,000	12,001	12,000
Facility Rentals	180	200	180	240
Fundraising & Sales	30	-	13,544	9,000
Interest & Dividends Income	6	-	116	16
Net pass-through activity	657	-	-	-
Total Income	208,639	228,440	253,173	234,731
Expenses				
Sunday School Expense	141	3,975	638	3,100
Bank Service Charges	345	300	407	425
Cleaning Supplies	36	375	120	300
Organist Continuing Education	-	200	-	-
Evangelism and Special Events	219	300	159	6,100
Library	-	-	-	50
Insurance Expense	9,490	13,200	14,282	14,950
Local Needy	-	-	80	1,500
Benevolence	21,866	20,000	21,185	21,190
Ministry Expenses	4,824	4,550	4,559	8,335
Office Supplies	6,209	5,024	5,468	5,310
Outside Services	7,179	6,800	6,780	6,740
Search and Call Expenses	-	-	-	25,000
Pastoral Expenses	15,537	24,675	24,716	37,585
Payroll Expenses	121,090	153,820	136,156	155,160
Professional Fees	11,580	11,600	10,080	12,200
Repairs and Maintenance	23,121	29,500	14,806	18,250
Utilities	14,235	16,850	13,295	15,400
Other Miscellaneous Expenses	282	200	-	-
Fundraising Expense	180	-	5,265	4,500
Total Expenses	236,335	291,369	257,996	336,095
Operating Loss	(27,696)	(62,929)	(4,823)	(101,364)
Capital expenditures	-	-	(14,710)	-
Transfers from Investments	76,177	63,000	68,250	101,400
Net Income (Loss)	48,480	71	48,717	36

Submitted by: Jon Benfield

2021 Balance Sheet

	12/31/21	12/31/20	Change
Designated Funds			
Electronic Organ Fund	1,170	1,170	-
Capital Improvements Fund	40	7,649	(7,609)
Local Needy Fund	4,415	4,320	95
Sabbatical Fund	2,255	2,255	-
Continuing Education Fund	1,319	1,825	(506)
Missions Outreach	10,621	10,621	-
Jane Kulkua Scholarship Fund	2,045	2,045	-
Special Music	18,000	18,000	-
Sunday School Account	7,701	7,971	(269)
Youth Group Account	18,429	21,429	(3,000)
Operations Fund	50,012	30,001	20,011
Total Desig Funds - BB&T Money Market	116,006	107,283	8,722
General Funds			
Petty cash	263	249	15
Current Fund	22,987	14,647	8,340
Total General Funds - BB&T Checking	23,251	14,896	8,355
Investments			
Sunday School CD# 5219 - BB&T	1,517	1,513	5
Sunday School CD# 9176 - BB&T	1,456	1,455	1
Sunday School CD# 3177 - BB&T	1,405	1,405	1
Long-term Fund (LTF)	2,899,238	2,670,645	228,593
Total Investments	2,903,616	2,675,018	228,598
Total Assets	3,042,873	2,797,197	245,675

Long-Term Fund Investment Balance Rollforward

	2021	2020
Beginning balance	2,670,400	2,550,966
Transfers from checking	28,317	-
Interest & dividends	105,938	44,588
Realized & unrlzd gains/(losses)	176,428	163,636
Fees	(13,595)	(12,098)
Withdrawals (transfers to checking)	(68,250)	(76,692)
Ending balance	2,899,238	2,670,400

Submitted by: Jon Benfield

2021 ELCA Financial Report

	Actual 2020 Audited	Budget 2021	Actual 2021 Audited	Budget 2022 ²
Checkbook Balance Jan. 1	\$3,521.99	\$325.00	\$323.99	\$250.00
Income:				
Transfer from Investments		\$13,675.00		\$15,125.00
Capital Funds	\$10,500.00			
Natixis Funds			\$12,500.00	
Amazon Smile			32.40	
Total Funds Available	\$14,021.99	\$14,000.00	\$12,856.39	\$15,375.00
Expenses:				
Huff's Union Support	\$13,500.00 ¹	\$13,000.00 ¹	\$12,500.00 ¹	\$14,000.00
East Berks Mission District	\$0.00	\$0.00	\$100.00	\$125.00
Lutheran Synod Benevolence	\$0.00	\$0.00	\$0.00	\$250.00
Synod Assembly	\$198.00	\$450.00	\$0.00	\$450.00
Kutztown Lutheran Campus Ministry	\$0.00	\$0.00	\$0.00	\$100.00
Miscellaneous	\$0.00	\$200.00	\$0.00	\$200.00
Total Expenses	\$13,698.00	\$13,650.00	\$12,600.00	\$15,125.00
Checkbook Balance Dec. 31	\$323.99	\$350.00	\$256.39	\$250.00
	Audited	Budget	Audited	Budget
	12/31/2020	2021	12/31/2021	2022

HUFFS EVANGELICAL LUTHERAN CHURCH BALANCE SHEET 2021						
	BBT/TRUIST	BB&T	TRUIST	Natixis	Capital	TOTAL
	Checking	Investment	Investment	Mut Fund	Mut Fund	2021
Balance 1/1/21	323.99	204,331.08		193,608.77	34,716.42	432,980.26
Income	32.40					32.40
Transfers	12,500.00 From Natixis	(218,534.00) To Truist	218,534.00 Fr BBT 4/30/21	(12,500.00) To Truist Ckg		0.00
Expenses	(12,600.00)					(12,600.00)
Interest	0.00	.12	0.00	0.00	0.00	0.12
Dividends	0.00	924.27	8,066.03	683.93	609.71	10,283.94
Realized and Unrealized Capital Gains/Loss	0.00	13,965.59	6,628.91	32,642.85	4,521.55	57,758.90
Fees	0.00	(687.06)	(1,489.85)	0.00	0.00	(2,176.91)
Balance 12/31/21	256.39	4/30/2021-0	231,739.09	214,435.55	39,847.68	486,278.71
Increase (Decrease)	(67.60)	14,202.92	13,205.09	20,826.78	5,131.26	53,298.45

1. \$500 overpayment from 2020 applied to 2021 Huffs Union Support

2. 2022 Budget includes funding to organizations and activities similar to amounts Huff's ELCA provided prior to the pandemic as organizations return to more regular operations

Submitted by: Tom Mitchell

2021 UCC Financial Report

	Actual 2019	Budget 2020	Forecast 2020	Budget 2021	Budget 2022
Income					
Interest and dividends	15,422	15,000	5,092	5,000 (a)	5,000
Realized and unrealized gains	55,254	20,000	3,630	27,000 (b)	25,000
275th anniversary t-shirts	1,150	-	-	-	
Total income	71,826	35,000	8,722	32,000	30,000
Expenses					
Union Support	10,000	14,000	14,000	14,000 (c)	15,000
PSEC - OCWM (a)	5,300	5,300	5,300	5,300	5,300
Bethany Children's Home	1,600	1,600	1,600	1,600	1,600
Phoebe Home	1,600	1,600	1,600	1,600	1,600
Lancaster Seminary	1,600	1,600	1,600	1,600	1,600
PSEC meeting fees	475	570	-	570	570
Covenant Association dues	264	275	275	275	275
Pension Board Generations of Ser	100	100	100	100 (e)	100
Bank and investment fees	1,627	2,200	2,121	2,100 (d)	2,100.000
275th anniversary expenses	2,950	-	-	-	
Miscellaneous expenses	-	200	-	200	200.00
Total expenses	25,516	27,445	26,596	27,345	28,345
Net income (loss)	46,311	7,555	(17,874)	4,655	
			(f)		

- (a) investments were rebalanced during 2019/2020; relied on 2020 forecast as proxy for 2021 budget
- (b) assumed overall 8% return on projected \$397,000 investment balance (\$425,000 current balance minus \$28,000 needed to cover 2021 expenses), less budgeted interest and dividends
- (c) per 2021 Union budget
- (d) 0.5% fee on projected average \$413,000 balance (\$397,000 beginning of year and \$429,000 end of year)
- (e) 2021 will be the fourth year of a 5-year pledge of \$100 / year
- (f) To cover 2020 and a portion of 2021 expenses, we transferred \$22,000 from the investments.

Submitted by: Rachel Welch

Contributions for 2021 by Category

Dollar Amount Given

Giving per Unit

Zero	209
.01 – 5.00	10
5.01 – 10.00	9
10.01 – 25.00	27
25.01 – 50.00	28
50.01 – 75.00	19
75.01 – 100.00	23
100.01 – 150.00	13
150.01 – 200.00	11
200.01 – 250.00	12
250.01 – 300.00	10
300.01 – 350.00	4
350.01 – 400.00	5
400.01 – 450.00	3
450.01 – 500.00	7
500.01 – 750.00	16
750.01 – 1000.00	9
1000.01 – 1500.00	14
1500.01 – 2000.00	5
2000.01 – 2500.00	6
2500.01 – 3000.00	3
3000.01 – 3500.00	0
3500.01 – 4000.00	1
4000.01 – 4500.00	3
4500.01 – 5000.00	1
5000.01 – 6000.00	2
6000.01 – plus	3

Total Giving Units

453

Pastor Jennifer Bannerman's Report

Bible Verse: *Psalm 127: 1-2 - Unless the LORD builds the house, those who build it labor in vain. Unless the LORD guards the city, the guard keeps watch in vain. It is in vain that you rise up early and go late to rest, eating the bread of anxious toil; for he gives sleep to his beloved.*

Accomplishments over the past year:

Who would have thought that we would still be dealing with limitations of the pandemic two years later? With the help of vaccines and masks, we were able to return to doing a few familiar things this past year. We had a little fun with the Easter Bunny and created a safe way to find our Easter eggs for the youth in the community. We held VBS outdoors, had our picnic and oyster pie sale and even added a pig roast. We returned to singing in our worship service and had Christmas Eve services more like the good old days of 2019.

Even as the pandemic still shapes our daily life and church life and is calling us into a new way of living, there is a great longing for "normalcy" and a certain nostalgia for the way things once were. But we are finding that even as we try to recreate the old ways, the comfortable and familiar ways of doing things, they just aren't the same. Expectations are different. People are different. We are different.

I am reminded of the Children of Israel when they were called out of Egypt and into the Wilderness. The Wilderness called for a new set of life skills and a new way of living, as God shaped them into a new people. Perhaps, we can now better understand their longing for Egypt and the life they had there. Yes, they were slaves and were treated very badly, but they had such foods to eat and a rhythm to life that they understood.

Perhaps, in the same way that God closed the waters of the Red Sea and made it impossible for the Children of Israel to return to Egypt, covid has closed the doors on many of the old ways of life that we were so used to. We are in a wilderness of sorts, as we have to learn new skills and new ways of living and relating to each other. It is an uncomfortable and uncertain time. It is easy to pine for the old days, to dig in our heels and refuse to change, and to let fear of the unknown run our lives. So much of that is going on around us right now.

But there is another possibility. The Wilderness in the Bible is always a place and a time to reconnect with God, to find a vision for the future and a sense of purpose in ministry. It is a place where people are transformed and made new. So, what if we treated this time in the same way? What if we looked at all the new possibilities not only for our own lives, but for the life of the church? What if instead of challenges, we saw opportunities? Instead of fear, we saw hope? Instead of being disconnected from others, we found new ways to connect?

We have already discovered how to do church in a new way with our online service. We've learned how to do meetings via Zoom and are discovering that it's nice to be able to finish a meeting and not have to worry about driving home, for we are already there. We've incorporated Zoom into Confirmation, allowing the kids who can't attend in person to still be a part of the class. What else can we discover?

This is a good time to reflect on past ministries, dinners, fundraisers and other activities and look at them with a new frame of reference. How can we do our fundraising dinners differently as we have fewer helpers? What do we need to modify? What can we let go of? What new possibilities can we discover? What new ministries can we create? How else can we allow God to shape and guide us? Now is the time to start looking at all of these things and imagining the new possibilities, so that when the new pastor arrives it will be much easier to get things going, for you will already be half-way there.

I wish for you the joy and hope that transformation in the Wilderness can bring you.

Submitted by: Pastor Jennifer Bannerman

Union Council Highlights

Bible Verse: *Acts 14:23 - [They] appointed elders for them in each church and, with prayer and fasting, committed them to the Lord, in whom they had put their trust.*

Accomplishments during the past year:

January 11

- Election of Church Officers are as follows: Martin Kriebel, President; Theresa Woloszanski, Vice President; Rachel Welch, Secretary; Jon Benfield, Treasurer
- Due to Covid cases rising, Covid Committee recommends that church stays closed for the remainder of January.
- Application of security grant for non-profits
- Huff's discussed setting up Amazon Smile for donations to go to the church when Amazon Prime members use their account.

February 8

- Discussion was held to consider the recommendation of the Covid-19 Committee to keep the in-person worship on hold until March.
- TV for Sunday School use discussed.
- Amazon Smile set up and running
- Set up Call/Text congregation
- One service to be held for Holy Week
- Approved a \$50 fee for closing a grave after a funeral
- Discussed all tasks needed for a successful outdoor service.

March 8

- 2020 Annual Report Reviewed
- Recommendation from the Covid-19 Committee to reopen the church on March 14, 2021 with covid-19 policy for visitations and Funerals.
- Congregational Meeting to be held March 14 with snow date of March 21
- Easter Egg Hunt drive by event was approved for March 27
- Sending out Survey to the congregation members to see what need we are meeting and how can we better meet the needs that are not met.

April 12

- Profile Committee is planning to present to the congregation on May 16 and 23 about pastor possibilities.
- 8 am services will restart May 2
- A motion carried to allow Adult Sunday School, Children's Moment/Sunday School, Small Group and Committee meetings begin meeting on May 2, following Covid Protocols.
- A motion carried to modified singing inside and extended singing outside during the worship services.
- Committee to be set up for rework of policies for church weddings, funerals and baptisms.
- Park clean up was discussed

Union Council Highlights Continued

May 10

- New laptop for Robert to do his work
- Looking to set up a room to hold virtual meetings with a computer and microphone to be designated to use just for meetings.
- Park concession stand vandalized twice, recommended by state police to get security cameras put in.
- Motion passed to reregister Huff's as a non-profit organization with the IRS (must reregister every 10 years)
- Church Picnic recommended for August 14, following state mandated covid restrictions
- Profile committee will be presenting to the congregation at both services on May 16 and a lunch meeting on May 23 to hear the congregation's insight.

June 14

- Grant totaling \$60,000 was approved.
- Opening up complete compacity in July
- Church picnic is in need of volunteers
- An estimate has been received for security cameras around the church
- Motion approved for up to \$1,000 for a new computer and camera to be purchased for a meeting room.
- Pig roast Fundraiser possibly moved to September instead of July
- Friends Inc. requested the use of the parking lot and bathrooms to distribute food to needy families. Motion was approved.
- Help is needed for VBS

July 12

- The Church Profile Committee has presented the report. A motion to approve the profile with amendments was made.
- Two campus camera proposals listed and tabled for further discussion
- At this time, Gloria is not able to work with children
- Constitution and Bylaws is under review with the lawyer

August 9

- Encouraged members to enroll in electronic giving
- Confirmation letters send out
- September 11 Pig Roast Fundraiser. 10% of proceeds to a local Fire Company
- Outdoor services will continue through September
- Hesitation to participate in communion
- Oyster pie date for October 30
- Looking for a new cleaning service

September 13

- Confirmation has 3 students registered and using Echo curriculum for the class
- Pig Roast Fundraiser was a great turnout.
- Constitution and Bylaws was approved and recommended that we present the Constitution and Bylaws to the congregation, ELCA Synod and UCC Conference.
- Profile Committee presents Church Profile and was accepted
- Food Inc will be held on the first Thursday of every month

Union Council Highlights Continued

September 13 Continued

- Bathrooms in Chapel may need to be moved due to water leaking and mold developing.
- Pet blessing to be held on October 17
- Harvest Home Service to be held on October 3, proceeds will be donated to Friend's Inc. for the Thursday Food Truck

October 11

- 8 students for Confirmation. Retreat in April at Bear Creek
- More in person church meeting are beginning to occur
- Active Shooter Training this week at Zionsville Church in Shoemaker
- The mold in the chapel has been addressed and a clean up crew went through the Chapel
- Pet blessing event for October 17 is in the Park or on Zoom
- No one was in attendance for the October 10 Bylaw meeting. October 17 is the 2nd and final meeting.
- A motion was accepted to have the Endowment Fund be removed from the current Union Church Constitution and ByLaws. This will allow us to make no changes when the new Constitution and Bylaws take place.
- Food Truck from Friends Inc has served 20 people in September and 40 people in October
- Approved a contract with Tiffany's Cleaning Service
- Approved the request to have Choir lead singing
- December Congregational Meeting December 12 and 19 during both services
- Christmas Eve Services at 4 and 8 pm, traditional candle lighting, more carols will be sung but less verses in each. Will wait for mask decision until we get closer
- New Years Wish is scheduled for January 9

November

- Operating and Capital Budgets were reviewed and amended
- Two couples wanting to use the church, but not the Pastor. Letting couples know that the Pastor needs to preside over the weddings held in the church.
- Mission Endowment Fund Policy was not approved, moving forward with grammatical recommendations.
- Oyster Pie Sale made approximately \$2500 in profits, all pies have been sold.
- Thanksgiving Eve Service will be held at Huff's.
- Discussion of one service at 9:30
- Would like to see bell and children's choir at Christmas service.
- Discussed having alter handrails

December

- Christmas Eve Service will have an option to enjoy the worship service from their car.
- Congregational meeting for December 12 did not meet the quorum attendance. Will hold the meeting next Sunday, December 19.
- Food truck had 25 vehicles come through, hams were handed out as well.
- Boiler had some repairs
- Search committee is receiving candidates and interviewing candidates.

Submitted by: Kelsey Doney

2021 Committees & Board Chairpersons		
<u>Committee</u>	<u>Chairperson</u>	<u>Phone Number</u>
Audit	Jane Leeser	610-966-2775
Blood	Gary Moll	610-845-8811
Budget	Jon Benfield	484-226-7981
Building & Grounds	Vacant	
Caring & Sharing	Vacant	
Cemetery	Eric Diehl	610-845-7092
Christian Education	Joanne Benfield	610-845-2978
Constitution & By-Laws	Joanne Benfield	610-845-2978
Dramatized Lord's Supper	Gary Moll &	610-845-8811
	Frank Meitzler	717-381-9000
Endowment Fund	Linda Lorish	610-845-2164
Equipment Oversight	Bill Stoudt	610-682-6761
Financial Oversight Team	Robin Diehl	610-845-7092
Gift	Rachel Welch	484-226-0333
Greeters	Vacant	
Historian	Scott Swackhamer	610-845-2670
Hospitality	Vacant	
Huff's Church Auxiliary	Joyce Kemp	610-702-2571
Investments	Aurel Arndt	610-845-2880
Library	Carol Leh	610-845-7005
Memorial Park	LeRoy Leibensperger	610-682-7346
Memorial Park Finance	John Leeser	610-966-2776
Mission Outreach & Special Reports	Carl Arner	610-841-0639
Pastor Parish	Vacant	
Personnel	Jimmy Meitzler Sr.	610-845-2581
Prayer Chain	John Leeser	610-966-2776
Prayer Partners	John Leeser	610-966-2776
Profile	Rachel Welch	484-226-0333
Renaissance	Tess Woloszanski	610-618-6399
Sunday school	Rachel Welch	484-226-0333
Vacation Bible School	Rachel Welch	484-226-0333
Worship & Music	Kay Kriebel	610-845-2960
Youth Group	Michele Reed	610-621-4574

Audit Committee

Bible Verse: *Leviticus 19: 36 - You shall have honest balances and honest weights.
Proverbs 11: 1 - A false balance is an abomination to the Lord, but an accurate weight is his delight.*

Purpose: The Lord wants us to be accurate and honest in our business and our accounting. To be fiscally responsible we audit all financial records annually.

Chairperson: Jane Leeser

Accomplishments during the past year:

Audits were completed on the treasurers' books for the year ending December 31, 2020, for Huff's Union Cemetery, Ladies Aid, Park Board, The Endowment Fund, Huff's ELCA, Huff's UCC, and Huff's Union Church. In addition to those additional audits were done this fall after a change in treasurers of Huff's Union Church and Huff's UCC. An audit was also done on the Fersommling books. Those accounts closed in October 2020.

All records were found to be in order and correct.

Thank you to all of the treasurers for their valuable time and excellent work throughout the year. Thank you also to Pearl Hoffman and Jim Meitzler, Sr. for their help in completing the audits.

Submitted by: Jane Leeser

Blood Assurance Committee

Bible Verse: *Luke 10: 33 - a Samaritan while traveling came near him; and when he saw [the man who had been beaten], he was moved with pity.*

Purpose: The blood assurance committee works with Miller-Keystone Blood Bank to provide opportunities for people to donate blood so it will be available for those who need it.

Chairperson: Gary Moll

Accomplishments during the past year:

Due to Covid-19, the Miller-Keystone Blood Mobile cancelled all donations.

Submitted by: Gary Moll

Building and Grounds Committee

Bible Verse: *Ezekiel 44: 14 - Yet I will appoint them to keep charge of the temple, to do all its chores, all that is to be done in it.*

Purpose: The Building and Ground Committee is responsible for maintaining the church properties so they are attractive in appearance and are kept in good working order.

Chairperson: There is presently no chairperson

Accomplishments during the past year:

This committee was vacant for the year 2021.

Caring and Sharing Committee

Bible Verse: *Matthew 25: 10 – And the King will answer them, “Truly I tell you, just as you did it to one of the least of these who are members of my family, you did it to me.”*

Purpose: The Caring and Sharing Committee supervises the Lay Visitors program, whose members visit our congregation’s homebound members and those who are temporarily homebound with some volunteers qualified to offer Holy Communion. They also send birthday cards to those members age 80 and above and anniversary cards to those members married 50 years or more.

Accomplishments during the past year:

Annual report was not submitted for 2021. The chairmanship is open at present.

Cemetery Board

Bible Verse: *Genesis 23: 6 - Bury your dead in the choicest of our burial places; none of us will withhold from you any burial ground for burying your dead.*

Purpose: To maintain the Huff's Union Church burial grounds and markers.

Officers: Vacant, President; Eric Diehl, Vice President; Robert Ruch, Secretary; Martin Kriebel, Treasurer

Members: Ernest Geist, Raymond Lorish, Robert Ruch, William Stoudt, Terry Ziegenfuss

Accomplishments during the past year:

In addition to burials, new markers being set, and the weekly mowing performed, we continue to identify grave markers that need to be cleaned, reset, and replaced. The list of markers to be replaced was reviewed and replacement markers were ordered. Markers were set in place during the Summer. Additional markers have been ordered and will be set during the Spring and Summer of 2022. We continue to investigate methods to best repair the broken markers.

Cemetery Board Investment Activities 2021

	Hertzog Fund	Permanent Fund	General Fund
January 1, 2021 Beginning Market Value	\$454,860.09	\$256,506.90	\$128,704.12
Income	\$19,875.35	\$13,041.93	\$5,125.82
Disbursements	-\$9,000.00	-\$3,600.00	-\$2,400.00
Account Fees	-\$4,801.50	-\$2,732.26	-\$1,327.71
Change in Market Value	<u>\$45,640.35</u>	<u>\$25,829.64</u>	<u>\$7,378.60</u>
Ending Market Value December 31, 2021	\$506,574.29	\$289,046.21	\$137,480.83

Submitted by: Martin Kriebel

2022 Cemetery Board Budget

	Audited 12/31/2020	UnAudited 12/31/2021	2022 Budget
Check Book Balance Jan. 1	\$7,844.86	\$18,031.65	12,155.09
Income:			
Investor's Trust - Hertzog Fund	\$9,000.00	\$9,000.00	9,000.00
Investor's Trust - Permanent Fund	\$3,600.00	\$3,600.00	3,600.00
Investor's Trust - General Fund	\$2,400.00	\$2,400.00	2,400.00
Sale of Lots	\$2,200.00	\$2,000.00	2,500.00
Sale of Vaults	\$0.00	\$75.00	150.00
Grave Opening Fees	\$1,900.00	\$3,425.00	3,300.00
Saturday Burial Surcharge		\$300.00	200.00
Sallie Bechtel Fund	\$778.96	\$839.14	750.00
Special Withdrawl fm General Fund	\$15,000.00	\$0.00	0.00
Miscellaneous	\$0.00	\$35.00	50.00
Total Funds Available	\$42,723.82	\$39,705.79	\$34,105.09
Expenses:			
Mowing and Trimming	\$12,000.00	\$12,000.00	12,000.00
Gas and Oil	\$1,114.28	\$1,407.77	1,500.00
Equipment Maintenance/Repair	\$1,377.98	\$404.11	1,500.00
Perm Fund - 80% of Lot Sales	\$1,760.00	1) \$1,600.00	1) 2,000.00
Snow Removal	\$0.00	\$0.00	300.00
Esterly Vault Company	\$0.00	\$0.00	150.00
Rain Gutter Repairs		\$2,965.00	0.00
Topsoil (Fertilizer&Lime- even years)	\$514.10	\$0.00	1,000.00
Holding for Wall Replacement		\$5,000.00	2) 5,000.00
Tombstone Repairs/Replacements	\$7,800.00	\$3,900.00	5,000.00
Mulch - Odd Years	\$0.00	\$0.00	0.00
Miscellaneous including Cnty Dues	\$125.81	\$273.82	150.00
Total Expenses	\$24,692.17	\$27,550.70	\$28,600.00
Check Book Ending Dec. 31	\$18,031.65	\$12,155.09	

1) Transfer to Permanent Fund.

2) Transfer to General Fund for Repair of Cemetery wall

Submitted by: Martin Kriebel

Christian Education Board

Bible Verse: *Matthew 11: 29 - Jesus said: Take my yoke upon you, and learn from me; for I am gentle and humble in heart, and you will find rest for your souls.*

Purpose: In addition to the weekly Children and Adult Sunday School, Summer Vacation Bible School, and Youth Group events, Huff's offers variety of faith formation experiences to children of all ages, families, and adults in the Church and Community.

Members: Many church members help to plan and assist in Christian Education activities. Among those who were facilitators, organizers, teachers, helpers, supporters for various events including Rochelle Schantz, Stephanie Diehl, Rachel Welch, Lea Kline, Kara, Melissa & Jon Benfield, Meghan Richetti, Julie Brought, Tess Woloszanski, Lisa Kauffman, Jane Arndt, Gary Moll, Mabel Bittenbender, Joanne Benfield

Accomplishments during the past year:

Accomplishments during 2021: As each of us had to move through many decisions that Covid 19 forced upon us, Huff's continued to provide a variety of ways to offer ministry and share faith and hope to all ages in the Church and Community through 2021.

"Hey Kids!" videos designed for roughly 6th grade and younger. Huff's members recorded 13 original videos including Bible Story, song, and craft from February through May that were posted on huffschurch.com and Facebook pages.

A few Zoom sessions for planning and to bring kids and teachers together

Hybrid "Egg"Cellent Easter Event – Gift bags with Christian gifts and book about real Easter in addition to candy and other gifts offered at drop in anytime in Park or drive through greet with Easter Bunny.

Adult Sunday School offered in person every Sunday at 9:15 since May 2.

6th grade and younger class offered in person since May 9 during 10:30 Worship Services except First Sunday of each month and some special Services, children remain with families during service

Lay led Saturday Bible Study- Adult study group met monthly beginning in July

Vacation Bible School – offered 5 days in person in Park with Bible story, craft, and science activity.

Children's Activities at Picnic – Some self directed games and activities set up at August picnic

Confirmation class-Two-year confirmation class generally designed for about grades 7-9 began in October offered in person and by Zoom

Children presented an Advent song and Christmas carol during Services which they learned at home with recorded music and practiced in Sunday School

Child Protection - Update PA required Child Protection Clearances for leaders and provide support for 2 adults present working with minors

During 2022 expand activities including possibly:

- Kid and family themed community events in Park
- More leaders, facilitators, teachers and helpers
- Scheduling Nursery Attendants for First Sunday Communion Service
- Consider purchase of video screen and cart so can add video and internet use to class times

Submitted by: Joanne Benfield

Constitution and By-Laws Committee

Bible Verse: *Ephesians 4:16 - Under Christ's control all the different parts of the body fit together, and the whole body is held together by every joint with which it is provided. So when each separate part works as it should, the whole body grows and builds itself up through love.*

Purpose: Review Constitutions of Huff's Union, UCC, and ELCA Corporations to consider changes in organization, structure, format, wording that provides a framework for all members and organizations to work together in love and peace for Christ's purpose and grow in strong faith and unity into the future.

Members: Many members gave input to develop important governance document, but following have given substantial time and effort: Martin Kriebel, Aurel Arndt, Kathy Welch, Rev. Bannerman, Dave Funk, Rev. Kropa, Dennis Thomas, Paul Ritter, Emelie Swackhamer, Joanne Benfield

Additional input provided by: Associate of the Bishop of Penn NE ELCA Synod Rev Mike Bennethum; Associate Conference Minister Penn Southeast UCC Conference Rev. Sharon Morris (retired); Rev Carl Shankweiler, Attorney Keith Strohl, and Pastor Gade (retired)-St Peters.

Background-Shared Ministry: Members of Huff's Church are in shared ministry with dual membership since January 1, 2011 but we still have 3 corporations- Huff's Union, UCC, and Lutheran so there must be 3 sets of Church Councils, officers, accounts. In October 2012 Union Council directed Bylaws Committee to gather information about the federation process and prepare a new Constitution and Bylaws that is a first step to legally merge Huff's ELCA and UCC corporations into one Huffs Union Church Corporation. UCC and ELCA denominations have agreed on definitions and Huff's shall use "union" instead of "federation" for new Constitution and Bylaws since all Huff's members are members of both ELCA and UCC.

In 2021 following done:

Consulted with Attorney Strohl on some sections of new Constitution and Bylaws:

- Indemnification; Authority of Council if allegations of criminal activity against Pastor
- Congregation Meetings and Notification; Special Meetings of Council
- Endowment Fund article and new Mission Endowment Fund policy

Regularly met with Council to:

- Review all sections of document and revise particularly on Membership, Council structure, Finance
- Develop complete draft proposal to present for Congregation review and input
- Submit complete proposal for review by Penn Southeast UCC Conference and Penn Northeast ELCA Synod
- Develop proposal to amend current Huff's Union Constitution and Bylaws removing current Endowment Article and approve Stand-Alone Mission Endowment Fund Policy approved by Congregation in December

Gathered input from Congregation on new Constitution and Bylaws

- Provided New Constitution link on website and some paper copies for congregation to review draft
- Two informal information gatherings both in person and by zoom in October to answer questions

Constitution and By-Laws Committee Continued

Plans for 2022

- Receive and review input and recommendations on draft of Constitution and Bylaws from Penn South-east UCC Conference and Penn Northeast ELCA Synod and Congregation
- Prepare a final Proposal of the entire Huff's Union Church Inc Constitution and Bylaws for approval by Church Council for recommendation to the Congregation for approval at a Congregation meeting.
- After congregational approval, law firm of Steckel and Stopp prepares Plan of Merger for congregation approval. After State Approval of Plan of Merger, Huffs ELCA and Huffs UCC legally merge all assets into one remaining corporation -Huffs Union Church Inc fully affiliated with both ELCA & UCC

Submitted by: Joanne Benfield

Dramatized Lord's Supper

Bible Verse: *Matthew 28:19 - Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit.*

Accomplishments during the past year:

The Passion Play was not presented in 2021.

Bible Verse: *Colossians 3: 23-24 - Whatever your task, put yourselves into it, as done for the Lord and not for your masters, since you know that from the Lord you will receive the inheritance as your reward; you serve the Lord Christ.*

Purpose: The Endowment Committee manages the assets of the Endowment Fund and oversees the contributions of funds available for various outreach programs in our community. When the funds accumulated over \$50,000, each year 4% of the fair market value of the investment will be pulled from the fund and distributed. Any earnings of the fund, in excess of the 4% distributed, are held in the fund for future years.

Distributions shall be in the various categories of mission and ministry in which the congregation is engaged that is not underwritten by annual giving and will serve as a means of extending and enhancing the church's program beyond the regular budget. Categories include: Christian Education, Community Service and Outreach, Wider Missions of the UCC and ELCA, Capital Improvements, Annual Operating Expenses (Limited portion during temporary or difficult circumstances).

Members: Julie Brought (Acting Secretary), Pearl Hoffman, Linda Lorish (Chair), Jim Meitzler, Jr., Kerry Meitzler (Treasurer).

Accomplishments during the past year:

Audit Committee reviewed the 2020 Endowment Records electronically.

Cancelled all face to face meetings to date due to Covid-19.

Distributed a total of \$4,528.00 across 8 local organizations:

Helping Harvest – Food Bank

United Way of Berks County

Brandywine Heights Community Task Force – Community Challenges with Opioid Addiction.

Jarret Yoder Foundation – Hungry/Homeless Vets in our local community

Allentown Rescue Mission –Homeless Shelter

Boyetown Salvation Army

Habitat for Humanity, Reading Chapter - Homes

Friends Inc. – Food Bank

Financials:

Vanguard Account: \$122,491.44 Fund value at the end of 2020
 \$122,243.94 Fund value at the end of 1Q2021
 \$129,993.86 Fund value at the end of 2Q2021
 \$131,272.17 Fund value at the end of 3Q2021
 \$140,618.75 Fund value as of 31-Dec-2021.

The Committee has committed to disburse \$5250.88 in 2022. This value reflects 4% of the fund value at on 30-Sept-2021.

In the 2022, Endowment committee plans include the following:

Monitor the investment portfolio and remove 2022 funds for distribution when needed.

Distribute \$5250.88 to suitable organizations based on 4% of the fund value on 30-Sep-2021.

Audit Endowment records for 2021.

Submitted by: Kerry Meitzler

Financial Oversight Team

Bible Verse: ***Luke 14: 28** - For which of you, intending to build a tower, does not first sit down and estimate the cost, to see whether he has enough to complete it?*

***Galatians 6: 6-10** - Now the one who receives instruction in the word must share all good things with the one who teaches it. Do not be deceived. God will not be made a fool. For a person will reap what he sows, because the person who sows to his own flesh will reap corruption from the flesh, but the one who sows to the Spirit will reap eternal life from the Spirit. So we must not grow weary in doing good, for in due time we will reap, if we do not give up. So then, whenever we have an opportunity, let us do good to all people, and especially to those who belong to the family of faith.*

Chairperson: Robin Diehl

Accomplishments during the past year:

Annual report was not submitted for 2021.

Gift Committee

Bible Verse: ***Deuteronomy 16: 17** - All shall give as they are able, according to the blessing of the LORD your God that he has given you.*

Purpose: The Gift Committee gathers suggestions for needed or desired items for Huff's Church, evaluates these suggestions, passes them to Union Council for approval, then provides a brochure listing these items and their prices to those who wish to donate a specific item to the church.

Chairperson: Rachel Welch

Accomplishments during the past year:

Annual report was not submitted for 2021.

Greeter Committee

Bible Verse: ***Hebrews 13:1-2** - Let mutual love continue. Do not neglect to show hospitality to strangers, for by doing that some have entertained angels without knowing it.*

Purpose: The Greeter committee is to help promote hospitality in our church. To accomplish this mission, we encourage members of our congregation to be greeters, providing them with information on welcoming both newcomers and regular attendees.

Chairperson: There is presently no chairperson

Accomplishments during the past year:

This committee was vacant for the year 2021.

Historian Report

Bible Verse: *Psalms 71: 18 - So even to old age and gray hairs, O God, do not forsake me, until I proclaim your might to all the generations to come.*

Purpose: Our congregation's history needs to be preserved and historical records maintained so we may know our past and see how it might impact our present and future.

Chairperson: Scott Swackhamer

Accomplishments during the past year:

This was a year of inactivity, historically speaking. We are learning to live with a Covid-19 presence, including variants and how to care and protect one another while we seek a new normal. Our church is our congregation and our history is what we do together. We continued to worship outdoors and then inside while social distancing. We are all looking forward to a time when more of our congregation feel safe to return to Sunday mornings together. See you there.

Submitted by: Scott Swackhamer

Hospitality Committee

Bible Verse: *Luke 10: 38 - Now as they went on their way, he entered a certain village, where a woman named Martha welcomed him into her home.*

Purpose: The Hospitality Committee seeks to make members and guests feel welcome at Huff's Church special worship services by serving them refreshments. Members of this committee supervise and set up for covered dish dinners as well as for special programs.

Chairperson: There is presently no chairperson

Accomplishments during the past year:

This committee was vacant for the year 2021.

Huff's Church Auxiliary

Bible Verse: *2 Thessalonians 3: 13 - Brothers and sisters, do not be weary in doing what is right.
Titus 3: 14 - And let people learn to devote themselves to good works in order to meet urgent needs, so that they may not be unproductive.*

Purpose: The purpose of the Ladies Aid is to work for the betterment of the Christian Church, to provide Christian services and monies to Huff's Union Church and its members.

Chairperson: Joyce Kemp

Accomplishments during the past year:

Huffs Church Auxiliary (formerly Ladies Aid with formal name change as of July 2021) participated in the church picnic in August, the pig roast in September, and the oyster pie sale in October.

The August picnic was a huge success and enjoyed by many who had been missing safe activities due to the pandemic. The pig roast served 215 meals with some additional sandwiches. The oyster pie sale sold 540 pies with great reviews to be had by all. In addition for Christmas, since unable to visit homes due to ongoing pandemic, the Huffs Church Auxiliary provided card showers for shut-ins to allow those to receive multiple Christmas cards for the holiday season.

We are looking forward to 2022 being more productive than this past year (yes a repeated statement) with increased health through our community. As always we welcome new members and volunteers for this new year!

Submitted by: Brittney Haines, Secretary

Huff's Church Auxiliary Financial Report

	Audited 2019	Audited 2020	Unaudited 2021
Check Book Balance January 1	\$7,416.00	\$11,058.84	\$8,665.88
Income:			
Chowchow and red beet sales - gross income	\$8,667.50	\$0.00	\$0.00
Sewing stand sales	\$11.00	\$10.00	\$0.00
Ladies Aid Banquet tickets and dues	\$772.00	\$0.00	\$0.00
Reimbursement for church picnic		\$0.00	\$2,187.01
Reimbursement for pig roast		\$0.00	\$530.29
Reimbursement for oyster pies	\$7,155.63	\$0.00	\$2,547.97
Ladies Aid Picnic - gross income	\$7,153.23	\$0.00	\$0.00
Funeral luncheons and Chapel rentals	\$1,040.00	\$160.00	\$0.00
Meals for outside groups	\$1,097.00	\$0.00	\$0.00
Miscellaneous income	\$0.00	\$86.00	\$0.00
Total Funds Available	\$33,312.36	\$11,314.84	\$13,931.15
Expenses:			
Trash collection	\$301.20	\$337.20	\$337.20
Propane gas for chapel	\$819.71	\$92.99	\$0.00
Supplies - Church Picnic			\$2,187.01
Supplies - Pig Roast			\$530.29
Supplies - Oyster Pies Sale			\$2,547.97
Supplies - picnics/chow chow/oyster pies	\$13,193.99	\$168.77	\$0.00
Ladies Aid Banquet	\$860.50	\$0.00	\$0.00
Ladies Aid Picnic entertainment	\$500.00	\$0.00	\$0.00
Change for Ladies Aid Picnic	\$325.00	\$0.00	\$0.00
Contributions to Huffs Union General Fund	\$5,500.00	\$2,000.00	\$0.00
Donations in Memory of Fallen Members	\$25.00	\$50.00	\$0.00
Poinsettias for shut-in members	\$53.80	\$0.00	\$0.00
Repairs and Miscellaneous	\$674.32	\$0.00	\$0.00
Total Expenses	\$22,253.52	\$2,648.96	\$5,602.47
Check Book Ending December 31	\$11,058.84	\$8,665.88	\$8,328.68
Church Donation through Radcliffe and Redner save-a-tape program	\$1,044.76	\$496.08	\$360.81

Submitted by: Kay M. Kriebel, Treasurer

Investment Committee

Bible Verse: *Proverbs 21: 5 - The plans of the diligent lead to profit as surely as haste leads to poverty.*

Purpose: The Committee's responsibility is to oversee the management and investment of the Long Term and Capital Improvement Funds. These Funds were created to hold unrestricted monies other than the Endowment funds donated to the Church for investment and ultimate use to fund Church programs, projects and other needs.

Members: Aurel Arndt (Chairperson), Jon Benfield (Church Treasurer), Robin Diehl (Financial Oversight Team Member), David Funk (Member), Justin Miller (Vice Chairperson), Tom Mitchell (Council President) and Scott Swackhamer (Financial Oversight Team Member)

Accomplishments during the past year:

Without question, 2021 brought a number of unwelcome events that impacted both the domestic and world economies and the investment markets including the spread of two new Covid variants, supply chain disruptions, empty store shelves and a rise of inflation to levels not seen in thirty years. Surprisingly, while the investment markets had some ups and downs and had to contend with these events and more, the equity (stock) markets had a very strong year which boosted our investment portfolio performance. As the year proceeded, portfolio adjustments were made to avoid risks and capture returns in the face of changing circumstances. Recognizing the many of the events above are unsettled and others can arise, the Committee, with guidance of our investment advisors, will continue closely monitor the status and direction of the portfolio and the investment markets to secure and grow our portfolio. Hopefully the following report will give you comfort that we have approached those circumstances in a thoughtful and reasonable way in 2021.

The Committee's responsibility is to oversee the management and investment of the Long Term Fund (LTF) and Capital Improvement Funds (CIF), although in 2021 there were no monies in the CIF. These Funds were created to hold unrestricted monies other than the Endowment funds donated to the Church for investment and ultimate use to fund Church programs, projects and other needs. 2021 members and officers of the Committee included Chair Aurel Arndt, Vice Chair Justin Miller, Secretary Jane Arndt, Council Chair Martin Kriebel, Church Treasurer Jon Benfield, Financial Oversight Team Member Scott Swackhamer and Robin Diehl. Jane Arndt's term ended in early 2021. We thank her for her service as a Committee member and Secretary during her 5 years on the Committee. She was replaced by David Funk who was appointed by Church Council in early 2021. The position of Committee Secretary remains vacant. The day-to-day management of the Funds is handled by Youngs Advisory Group and Charles SCHWAB acts as Fund custodian.

2021 Change:

A change in our investment structure in 2021, recommended by our investment advisor and approved by Committee and Church Council, occurred. Specifically, it was decided to establish an emergency reserve fund of \$60,000 from LTF or other available monies, to continue to fund Church operational expenses and avoid selling reduced value investments in the event of a significant market decline. That measure would also allow the investment advisor to rebalance and strengthen the portfolio without also having to address operational subsidies from the LTF for approximately one year.

Investment Committee Continued

2021 in Review:

The following are highlights of 2021 Committee and investment activity:
The 2021 Long Term Fund (LTF) total return was 10.22%, a healthy result, but under performing the portfolio benchmark of 16.12%. Equities (stocks) were the primary driver of both the portfolio and market performance during the year. The underperformance will certainly be a matter of Committee discussion during the early months of 2022. Since the inception of the LTF in 2016 the performance of the portfolio has closely matched the benchmark (return of 9.83% compared to the benchmark of 9.07%). During 2021, \$96,567 was transferred from the LTF to cover Operating and Capital expenses. Investment expenses for the year were \$13,395. The gross return of the LTF was approximately \$352,000. Returns included \$55,587 derived from investment income (dividends and interest) and the balance coming from capital gains.

Collectively, these results increased the portfolio value by \$230,000 (\$2,669,000 at beginning of the year to \$2,899,000 at year end), an 8.6% increase.

The Committee met two times in 2020, including two meetings to review performance with the investment advisor and to discuss plans, develop and evaluate investment goals and coordinate investment activity with other Church finances such as the annual operating budget and capital improvement projects.

Other:

In 2019, the Committee met several times with the Financial Oversight Team (FOT) to develop a Financial Management Policy (FMP) to complement the anticipated new constitution which would fully merge the UCC and Lutheran congregations as a single unit under Huffs Union Church. After many months of work, both the Investment Committee and the FOT voted to recommend an FMP to Council. Efforts are underway to match the proposed constitutional provisions to the FMP. We continue to urge Council to adopt an FMP to guide the management of the Church's finances and related practices and strengthen protection of Church funds and assets.

We should also note that the Church Treasurer will also incorporate the results described above in the Church financial statements.

We welcome comments and questions on this report and appreciate all feedback. We look forward to reporting results of our continuing investment activity during 2022 and beyond.

Submitted by: Aurel Arndt, Chair

Library Committee

Bible Verse: *Proverbs 23: 12 – Apply your heart to instruction and your ears to words of knowledge.*

Purpose: The Church Library's mission is to provide literature and information that will encourage, teach, or strengthen the Christian faith while remaining true to the beliefs of Huff's Church.

Members: Elvin Keiser, Carol Leh (Chairperson), Sharon Muntz, Mary Szilli

Accomplishments during the past year:

The library has been closed since March 2020 due to covid.

Submitted by: Carol Leh

Bible Verse: *Isaiah 4: 6 - It will serve as a pavilion, a shade by day from the heat, and a refuge and a shelter from the storm and rain.*

Purpose: The Park Board oversees the opening and closing of the park property, including preparing it for both summer and winter use, and cleans and repairs equipment, buildings, and furnishings when necessary.

Members: Joanne Benfield (Secretary), John Leeser (Treasurer), LeRoy Leibensperger (Chairperson), and Keith Rauenzahn

Accomplishments during the past year:

Due to Covid 19 restrictions, following events scheduled in 2021:

Family Easter Egg Hung
9 Outdoor Worship Services
Vacation Bible School

All Church & Community Picnic
Pig Roast
Private Event

Activities of the Park Board with the help of many volunteers include:

coordinate major cleaning of all buildings in Spring, clear leaves & branches, cleaning buildings & bathrooms through the summer, purchase paper supplies and propane gas, maintain and repair buildings and equipment, set up & storage of swings and tables & benches, check park before and after each event, preparation for winter.

Projects completed during 2021 in addition to smaller maintenance and repairs:

- Discovered refreshment stand and restrooms vandalized twice in April and filed reports with PA State Police. Required major cleanup of dumped supplies and contents. Large quantities of cleaning and cooking liquids sprayed and dumped on fixtures, walls, floor, and counters necessitating professional cleaning service.
- Added locks and door security
- New dusk to dawn light installed
- Repaired overhead door on picnic table stand
- Tree removal from windstorm and large limb cleanup
- Rain gutters and leaf guard installed on picnic table building and restroom
- Ice cream freezer repair
- Handled auto accident claim and removal of damaged parking area light pole damage

Appreciation and Thank-you to everyone who has helped with caring for the Park including:

- All volunteers including "behind the scenes" folks who help pick up sticks and branches throughout the summer, major fallen tree cleanup, turn on and shut down water system and appliances for season,
- Project support, coordination, and financial assistance from Council, Property Comm, and Cemetery Board
- Mowers who take care of lawn spring cleanup, mowing, trimming, filling in, fall leaf cleanup
- Emelie Swackhamer provided treatment to preserve a healthy Ash Tree in the Park from Ash bore devastation

Anyone is welcome to join in when work dates are announced. Future projects include ongoing tree trimming & removal, repair & replacement of property and equipment. Continue to encourage people to bring own lawn chairs to Park events to move away from park benches.

Funds for repairs and improvements received through donation, support from Union Church, and June picnic. **Park Board has decided to not try to organize a picnic in June 2022 and will be re-considered in future.**

Park is available for use by any individual church member who is at least 18 years old to host a private invitation event such as family reunion, birthday party, anniversary parties, showers, graduation/award parties. No smoking or alcohol. Park is available for private events from May 1 through first weekend in October and scheduled around Church activities. Representative(s) of Church may be on the property during the event and it is expected that the User and all guests will comply with the representatives' requests and directions regarding use of facilities.

Requested Use Donation: \$60 for use up to 7:30PM, after 7:30PM-\$80. Events shall end at least by 9PM. Use Donation and Rules may be revised depending on the specific nature of an event. Contact Church Office to schedule an event.

Submitted by: Joanne Benfield

Memorial Park Board Financial Annual Report

Checking Account Balance:	1/1/2021	\$7,445.57
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Expenses:

Met-Ed	740.09
Park Supplies	30.71
Payment for ABE Maintenance to Union Church	795.00
D.J. Hess (Locks on Park Building Doors)	237.50
James Meitzler (Springs)	121.87
Longacre's - Ice-Cream Freezer	186.00
Bieber Electric - Light Pole in Park	225.00
Total Expenses:	2,336.17

Revenue:

Insurance payment for damaged light pole	2,125.00
Total Revenue	2,125.00

Checking Account Balance:	12/31/2021	\$7,234.40
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Savings Account Balance:	1/1/2021	\$7,508.57
Interest		643.36

Savings Account Balance:	12/31/2021	\$8,151.93
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CD's	1/1/2021	\$33,482.05
Total CS's	12/32/2021	\$33,482.05

Submitted by:

John Leeser, Treasurer

Mission Outreach and Special Projects

Bible Verse: *Galations 6: 9 – And let us not grow weary in well-doing, for in due season we shall reap if we do not lose heart.*

Purpose: Our church offers numerous opportunities for reaching out in our surrounding communities. Kindly consider how you reach out to contribute.

Chairperson: Carl Arner

Accomplishments during the past year:

Mitten Tree - St. Vincent's Mission, David, KY

Hats	31
Gloves & Mittens	30 Pairs
Scarfs	6
Socks	2
Total	61

Seed Tree - St. Vincent's Mission, David, KY

Packets	437
Valued at	\$680.37

Food Pantry—1,037 items

Open Link - East Greenville
 Boyertown - Multi Service
 Friend's - Kutztown
 Allentown Rescue Mission

Submitted by: Carl Arner

Pastor Parish Team

Bible Verse: *Romans 14: 19 - Let us then pursue what makes for peace and for mutual up building*

Purpose: The Pastor Parish team addresses concerns of the pastor, fosters a mutual caring and harmonious relationship between the congregation and the pastor, and evaluates various ministries of the church for effectiveness and continuing relevance

Chairperson: There is presently no chairperson

Accomplishments during the past year:

This committee was vacant for the year 2021.

Personnel Committee

Bible Verse: *2 Chronicles 34: 12-23 - The people did the work faithfully. Over them were appointed the Levites... to have oversight. Other Levites, all skillful with instruments of music, were over the burden bearers and directed all who did work in every kind of service... and some of the Levites were scribes, and officials, and gatekeepers.*

Purpose: The Personnel Committee Prepares job description and reviews policies and procedures that affect the support staff of the church, is part of a yearly evaluation of support staff performance and works with the staff to enable them to do the best job possible. Recommendations of the Personnel Committee are passed to Union Council for their action.

Members: Julie Brought, Jim Meitzler Sr. (Chairperson), John Robinson, and Kathy Welch (Secretary)

Accomplishments during the past year:

We received performance evaluations of Huff's Administration Assistant, Edwina Fox; Music Director, Gloria Adams; Media Specialist, Robert Arner; and Ministry Assistant, Kelsey Doney.

We were fortunate to find Tiffany's Cleaning Service LLC for our church building due to Kelly Kleaning no longer able to service our church.

We appreciate all that our support staff does to make the behind the scenes work for our congregation to run smoothly, especially during these Covid-19 challenging times.

Submitted by: Jim Meitzler Sr.

Prayer Chain Committee

Bible Verse: *James 5: 13-14 - Are any among you suffering? They should pray. Are any cheerful? They should sing songs of praise. Are any among you sick? They should call for the elders of the church and have them pray over them and anoint them with oil in the name of the Lord.*

Purpose: The Prayer Chain members receive prayer and praise requests from church members and friends and offer these to God in prayer. Each month a Prayer Letter is sent to all of the members listing those people in need of prayer. Weekly updates, as needed, are also provided, and emergency requests are sent out immediately. The Prayer Chain always welcomes new members.

Chairperson: John Leaser

Accomplishments during the past year:

The Prayer Chain continues to be a vital part of the Huff's Church prayer ministry. If you have a relative, friend, neighbor, or colleague who needs prayer, please contact John Leaser, chairperson, other members of the Prayer Chain, or call the church office.

Thank you to all the Prayer Chain members who faithfully served in 2020:

Jane Arndt	Monica Hallman	John and Kathy Moll
Carl and Minerva Arner	Lisa Kauffman	Jean Norris
Julie Brought	Elvin Keiser	Carol Petroske
Pat Crossley	John and Jane Leaser	Bob and Brooke Ruch
Shirley Fluck	Marion Miller	Rhoda Shaner
Joan Gouldner	Tom Mitchell	Bill Stoudt
Lucille Grampp	Lisa Mohammedin	Rachel Woodhead
Elizabeth Haines	Gary Moll	

Submitted by: John Leaser

Prayer Partner Committee

Bible Verse: *James 5: 6 - Therefore confess your sins to one another and pray for one another, so that you may be healed. The prayer of the righteous is powerful and effective.*

Purpose: The Prayer Partners are church members who volunteer to pray each day for one year for one to three other participating church members or families. Signups are usually in the spring of each year.

Chairperson: John Leaser

2021 PRAYER PARTNERS

Elizabeth Adams-Buffermeyer	Marie Bower	Carl Arner	Gloria Adams
Pat Crossley	Lori Lonahan	Marvin Diehl	Julie Brought
Pearl Hoffman	Gary Moll	John Leaser	Rachel Woodhead
Audrey Diehl	Elvin Keiser	Minerva Arner	
Monica Hallman	Carol Leh	Lucy Grampp	
Jane Leaser	Marion Miller	Sandra Miller	

Submitted by: John Leaser

Profile Team

Bible Verse: Jeremiah 29: 11 - *For surely I know the plans I have for you, says the LORD, plans for your welfare and not for harm, to give you a future with hope.*

Purpose: The Church Profile Committee was formed to gather information to answer some questions about our church, to help us to discern where we believe God is working right now, and what God might be inviting us to do in the future.

Members: Julie Brought, Lisa Kauffman, Marty Kriebel, Breanna Watkins, and Rachel Welch

Accomplishments during the past year:

We met for a duration of a year on a weekly basis. We discussed who we are and what we want to become and put it into a comprehensive document. We got input from the congregation about these themes. Then we presented the information to the congregation and the council and got it approved. It was then sent to UCC and ELCA for their approval and for them to add it on their website. The duties now move to the search committee to look for our next pastor.

Submitted by: Julie Brought

Renaissance Committee

Bible Verse: *Isaiah 43: 18b - I am about to do a new thing; now it springs forth. Do you perceive it? I will make a way in the wilderness and rivers in the desert.*

Members: Joanne Benfield, Tom Mitchell, Tess Woloszanski (Chairperson)

Purpose: We recognize that our church needs to change with the times in order to stay relevant, and so we are charged with determining how best to accomplish this goal while continuing to honor important Huff's Church traditions.

Accomplishments during the past year:

Due to the Covid-19 virus and its variants, our committee did not meet or set up any events this year again. We want to refine our goals in the future to make sure we are focusing our attention on ways to serve within our congregation, to provide outreach to our surrounding community, and also to find more ways to further support wider outreach groups.

Submitted by: Tess Woloszanski

Sunday School

Bible Verse: *Proverbs 22: 6 - Train children on the right way and they will not stray.*

Purpose: Huff's Union Church Sunday School, with the guidance of God and in partnership with family, will provide to all children and adults numerous and varied opportunities to gain the spiritual knowledge and skill necessary to grow into productive citizens.

Members: Jon Benfield, Julie Brought, Stephanie Diehl, Lea Kline (Secretary), Rachel Welch (President)

Accomplishments during the past year:

Every Sunday we invite children to hear God's word, help one another grow in their faith, and enjoy fellowship during the 10:30 service. On the first Sunday of the month the children are encouraged to remain with their families during the worship service. We appreciate the dedication of all teachers, officers, and helpers who share in this important ministry.

The Children's Sunday School class includes all pre-school and elementary age children using small group and multi-age curriculum. Teachers volunteer to teach on different months.

Recently we have been able to return to class in the church. Teachers and students are happy to be together again. Due to Covid 19 we have continued to suspend special family events.

Submitted by: Lea Kline

Vacation Bible School

Bible Verse: *Proverbs 22: 6 - Train children in the right way, and when old, they will not stray*

Purpose: To provide a fun learning experience during the summer. Children will learn through storytelling, music, science, crafts, games. Children will also learn about the mission project.

Chairperson: Rachel Welch

Accomplishments during the past year:

Annual report was not submitted for 2021.

Worship and Music Committee

Bible Verse: *Psalm 33: 2-3 - Praise the LORD with the lyre; make melody to him with the harp of ten strings. Sing to him a new song; play skillfully on the strings, with loud shouts.*

Psalm 96: 9a - Worship the LORD in holy splendor.

Purpose: The Worship and Music Committee assists the pastor and music director with the preparation of worship services with special focus on appropriate music. The committee schedules special worship services during the year, and arranges for guest musical groups. The committee provides for the needs of the choirs and sees that the musical instruments are maintained.

Members: Gloria Adams, Jane Arndt, Pastor Bannerman, Julie Brought, Kay Kriebel (Chairperson), Carol Leh, Ann Taylor, Rachel Woodhead,

Accomplishments during the past year:

In 2021, as the pandemic continued, we could not have the Longswamp New Year's Wish presented at Huffs. There were no Lenten services scheduled, and only one Easter service was held in the sanctuary.

Outdoor worship services in the Park began on Sunday, April 18, and continued into September.

The American Legion honor guard from Topton came on Memorial Sunday, May 30, and did a ceremony at the cemetery to honor all those who served in our armed forces.

Huffs hosted a combined Thanksgiving Eve service with St. Peter's congregation.

There were no choirs of any kind that practiced or performed this year because of the pandemic. The only exception was on Christmas Eve, when a 2-octave bell choir played preludes at the 8 PM service.

Submitted by: Kay Kriebel

Youth Group

Bible Verse: *Timothy 4: 12 - Let no one look down on your youthfulness, but rather in speech, conduct, love, faith, and purity, show yourself an example of those who believe.*

Members: Howard Crump, Kerry Meitzler, Gary Moll, Michele Reed (Chairperson)

Accomplishment During the Past year:

Annual report was not submitted for 2021.